IMPORTANT INFORMATION FOR PARTICIPANTS IN THE DIGITAL PRESS WORKSHOP

Dear Media Representatives,

The Paul-Ehrlich-Institut, the Federal Institute for Vaccines and Biomedicines, has planned a digital press conference for journalists:

Registration

Link and dial-in access information will be available the day before the event at www.pei.de/press-news

You will be asked to provide the meeting number before joining the meeting. This corresponds to the webinar number, which can be found in your invitation.

In addition, please enter your name and an e-mail address.

After confirming this information, you will be asked for the meeting password. This is the webinar password, which also can be found in your invitation.

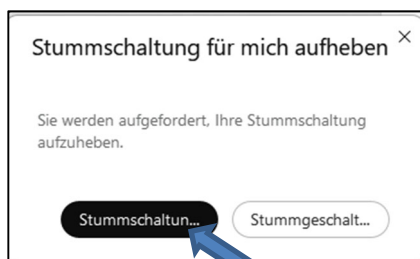You can then enter the room using the "Join" button.

The webinar will be opened to participants 15 minutes prior to the start time.

Agenda

The press briefing will follow a typical schedule: Opening remarks and introductions, followed by presentations, and then you may ask questions. The press conference will be held in German, but questions in English are permitted.

Q&A

- All participants will be muted automatically. You can only switch off the mute setting once it has been removed by the Paul-Ehrlich-Institut.
- If you want to ask a question, please raise your hand virtually (hand symbol at the bottom of the webinar window).
- Your microphone will then be activated by the Paul-Ehrlich-Institut when it is your turn to speak. You must confirm the activation yourself.

We ask that each participant limit themselves to one question to ensure that as many journalists as possible can have a turn.

Please put down your virtually raised hand after speaking.

You can also submit questions in writing during the presentations via the "Questions & Answers" feature.

Das Paul-Ehrlich-Institut ist ein Bundesinstitut im Geschäftsbereich des Bundesministeriums für Gesundheit / The Paul-Ehrlich-Institut is an Agency of the German Federal Ministry of Health

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Technical Information

The event will take place via the Webex Webinar video conferencing tool. We recommend that you use a PC or laptop to participate in the event and ask you to use a headset. You can test your device with the following link:

https://www.webex.com/test-meeting.html.

Recording

The event will be recorded for public access and for documentation of our work. By participating in the event, you agree that your contributions will be recorded during the event and used for public relations purposes. Information on our data protection principles can be found at www.pei.de/EN/service-navi/privacypolicy/privacypolicy-node.html.

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